

Cleaning your workspace

Cleaning helps prevent the spread of COVID-19

The university has implemented an enhanced cleaning frequency – once daily, five days a week – to clean and disinfect common areas and commonly touched surfaces in our buildings.

Please assist us in maintaining a healthy environment by cleaning objects in your personal and shared workspaces throughout the day:

Surfaces to clean

Door Handles & Knobs

Desktops

Desk & Cell Phones

Keyboards/Mice

Remotes

Shared Workstations

Monitors

Light Switches

Chair Arms

Cleaning guidelines

- Use EPA-approved cleaning products (such as Lysol and Clorox wipes). Read and follow the manufacturer's instructions for all cleaning products.
- Where surfaces are visibly dirty, clean with soap and water prior to disinfection.
- After cleaning, dispose of used cleaning materials, and immediately wash hands.
- Discard Items used for cleaning, like disposable towels, in trash cans. Waste from chemical disinfectants should be disposed of appropriately.
- Disinfect frequently, at a minimum daily.